



HIGHWAYS ADVISORY COMMITTEE AGENDA

7.00 pm	Tuesday 30 July 2019	Council Chamber - Town Hall
----------------	---------------------------------	--

Members 8: Quorum 4

COUNCILLORS:

Conservative Group (4)

John Mylod (Vice-Chair)
John Crowder
Sally Miller
Michael White

Residents' Group (1)

Paul Middleton

Upminster & Cranham Residents' Group (1)

Christopher Wilkins

Independent Residents' Group (1)

David Durant

North Havering Residents Group (1)

Brian Eagling (Chairman)

For information about the meeting please contact:

**Taiwo Adeoye - 01708 433079
taiwo.adeoye@onesource.co.uk**

Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

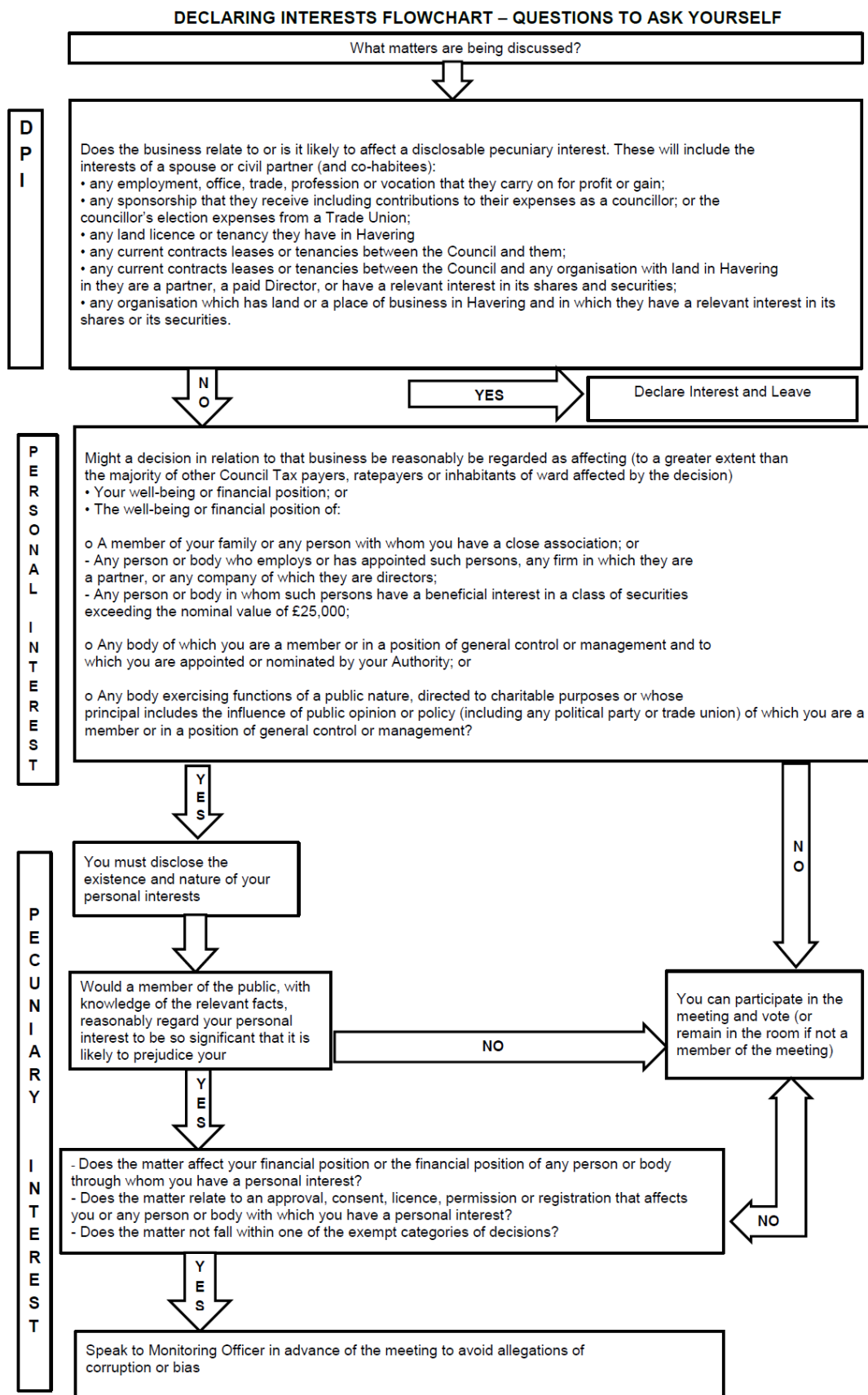
Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.



AGENDA ITEMS

1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

The Chairman will also announce the following:

The Committee is reminded that the design work undertaken by Staff falls under the requirements of the Construction (Design & Management) Regulations 2015. Those Staff undertaking design work are appropriately trained, experienced and qualified to do so and can demonstrate competence under the Regulations. They also have specific legal duties associated with their work.

For the purposes of the Regulations, a Designer can include an organisation or individual that prepares or modifies a design for any part of a construction project, including the design of temporary works, or arranges or instructs someone else to do it.

While the Committee is of course free to make suggestions for Staff to review, it should not make design decisions as this would mean that the Committee takes on part or all of the Designer's responsibilities under the Regulations.

2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive.

3 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

4 MINUTES (Pages 1 - 12)

To approve as a correct record the minutes of the meeting of the Committee held on 2 July 2019, and to authorise the Chairman to sign them.

5 SCH549 362-366 DAGNAM PARK DRIVE & 2 NORTH HILL DRIVE - REQUEST TO FORMALLY ADVERTISE A RESIDENT PERMIT PARKING AREA (PPA) (Pages 13 - 26)

Report attached

6 URGENT BUSINESS

To consider any other item in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specified in the minutes, that the item should be considered at the meeting as a matter of urgency.

Andrew Beesley
Head of Democratic Services

This page is intentionally left blank

**MINUTES OF A MEETING OF THE
HIGHWAYS ADVISORY COMMITTEE
Council Chamber - Town Hall
2 July 2019 (7.00 - 7.30 pm)**

Present:

COUNCILLORS

Conservative Group	John Crowder, John Mylod (Vice-Chair), Viddy Persaud and +Ciaran White
Residents' Group	Paul Middleton
Upminster & Cranham Havering Residents' Group	Christopher Wilkins
Independent Residents Group	David Durant
North Havering Residents Group	Brian Eagling (Chairman)

An apology was received for the absence of Councillor Michael White.
+ Councillor Ciaran White substituted for Councillor M White.

Councillor Themistocli was also present at the meeting.

Unless otherwise indicated all decisions were taken with no votes against

The Chairman reminded Members of the action to be taken in an emergency.

45 DISCLOSURE OF INTERESTS

No interest was disclosed at the meeting.

46 MINUTES

The minutes of the meeting of the Committee held on 9 April 2019 were agreed as a correct record and signed by the Chairman.

47 **SCH197 - HAVERING ROAD REVIEW - IMPLEMENTATION OF THE SCHEME**

Following a debate the Committee **RESOLVED** to recommend to the Cabinet Member for Environment, in consultation with the Leader of the Council, that the proposals to introduce a residents parking scheme, operational Monday – Friday 8 to 10am and later at 2 to 4pm inclusive, in Collier Row Lane, Havering Road, up to it's junction with Saffron Road and Oaks Avenue, as be implemented;

That Members note:

- a. 'At any time' waiting restrictions as described on the notice in Appendix D would be introduced at junctions and bends of the roads in the consultation area to assist traffic flow;
- b. the footway parking bays in Portnoi Close as detailed on the plan in Appendix C would be introduced to assist traffic flow and eliminate obstructive parking;
- c. the proposals to change all four wheel up parking bays in Havering Road to two wheel up parking bays as shown on the plan in Appendix A would be introduced to assist traffic flow.

That it be noted that the estimated cost of the fully implemented proposals, including all physical measures and advertising costs, should the scheme be implemented was £0.006m and this would be met from the LIP 2018/2019 funding allocation – A2904 (funding carried over).

The voting to proceed with the scheme was seven in favour of implementation with one abstention.

48 **HIGHWAYS SCHEMES APPLICATION - WORKS PROGRAMME**

The Committee considered a report showing the new highway scheme requests in order for a decision to be made on whether the scheme should progress or not before resources were expended on detailed design and consultation.

The Committee had considered and agreed in principle the schedule that detailed the applications received by the service.

The Committee's decision was noted against the request and appended to the minutes.

The Committee also resolved to review section B at a future meeting.

Chairman

This page is intentionally left blank

London Borough of Havering
Engineering Services, Highways - Streetcare
Highway Schemes Applications Schedule

Item Ref	Location	Ward	Description	Decision
SECTION A - Highway scheme proposals without funding available				
A1	Rosewood Avenue, junction with Coronation Drive	Elm Park	Pedestrian crossing	Agreed to move to Section B
A2	Suttons/ Sanders school, Suttons Lane	Hacton	Replace zebra crossing with signalised crossing	Agreed to move to Section B

Page 5

London Borough of Havering
Engineering Services, Highways - Streetcare
Highway Schemes Applications Schedule

Item Ref	Location	Ward	Description	Decision
A3	Heron Flight Avenue	Elm Park	20mph speed limit	Agreed to move to Section B
A4	Randall Drive	Hacton	Traffic calming	Agreed to move to Section B
A5	Front Lane	Cranham	Zebra crossing near Griffin Avenue	Agreed to move to Section B
A6	Front Lane	Upminster	Speed reduction; railway to St Marys Lane	Agreed to move to Section B

London Borough of Havering
Engineering Services, Highways - Streetcare
Highway Schemes Applications Schedule

Item Ref	Location	Ward	Description	Decision
A7	Faircross Avenue and Lawns Way	Havering Park & Mawneys	Change of width restriction scheme to provide restrictions at each end of Faircross Avenue and Lawns Way to help take further large vehicles out of the estate, including The Drive.	Agreed to move to Section B
A8	Ravenscourt Drive	St. Andrews	20mph speed limit	Agreed to move to Section B
A9	Ingrebourne Road	Rainham and Wennington	One-way working, possibly Wennington Road to Upminster Road South. To deal with street being a through route.	Agreed to move to Section B
A10	Appleton Way	St. Andrews	Zebra crossing near car park	Agreed to move to Section B
SECTION B - Highway scheme proposals on hold for future discussion or seeking funding (for Noting)				

London Borough of Havering

Engineering Services, Highways - Streetcare

Highway Schemes Applications Schedule

Item Ref	Location	Ward	Description	Decision
B1	Collier Row Road, west of junction with Melville Road	Mawneys	Request to remove speed table because of noise/ vibration. NOTE: Would require non TfL funding.	Speed table is start of 20mph zone. Removal would reduce effectiveness of scheme. Funding would need to be provided.
B2	Heath Drive	Pettits	No right turn into Heath Drive from Main Road & no left turn into Heath Drive from A12 to deal with speeding and rat-running drivers.	Essentially creates a smaller scheme from B5 below. Costs reflect need to provide physical measure at least at the A12 end of the street.
B3	Hacton Lane, North of Ravenscourt Grove	Hacton	Request for speed table to reduce approach speeds to mini-roundabout.	Feasible but not funded.

London Borough of Havering
Engineering Services, Highways - Streetcare
Highway Schemes Applications Schedule

Item Ref	Location	Ward	Description	Decision
B4	Hornchurch Road	Hylands	Removal of hump at zebra crossing outside no.96 and at junction with Grosvenor Drive following complaints about noise/ vibration. NOTE: Would require non TfL funding.	Feasible. Not funded. Speed-reduction would be lost along this section of Hornchurch Road.
B5	133/135 Collier Row Lane	Mawneys	Request to remove pedestrian refuge. NOTE: Would require non TfL funding.	Refuge installed in 2006/07 as part of the Collier Row Lane local safety scheme. Thames Water have undertaken works to a manhole cover which appears to have dealt with much of the issue, but residents maintain complaints about vibration and are of the view it is caused by large vehicles passing refuge.
B6	Parsonage Farm School	Rainham and Wennington	20mph Zone with traffic calming around the school.	Feasible by not funded. Estimate for immediate area rather than entire estate north of Upminster Road North.

London Borough of Havering
Engineering Services, Highways - Streetcare
Highway Schemes Applications Schedule

Item Ref	Location	Ward	Description	Decision
B7	Billet Lane	St. Andrews	Driver speed reduction scheme.	Feasible by not funded. Cllr Middleton has confirmed that this is not supported by other ward councillors.
B8	Faringdon Avenue	Gooshays and Harold Wood	Request for signalised pedestrian crossing to replace existing zebra crossing.	Feasible but not funded.
B9	Junction of Alma Avenue with Hacton Lane	Hacton	Review of operation of junction	Feasible but not funded.
B10	St Marys Lane	Upminster	Request to provide priority pinch points to slow speeding drivers.	Feasible but not funded.

London Borough of Havering
Engineering Services, Highways - Streetcare
Highway Schemes Applications Schedule

Item Ref	Location	Ward	Description	Decision
B11	Northumberland Avenue, Gidea Park	Squirrels Heath	Request for 4 road humps	Feasible by not funded. To be self-enforcing, traffic calming is required.
B12	Ravenscourt Grove	St. Andrews	Request for 20mph Zone	Feasible by not funded. To be self-enforcing, traffic calming is required.

This page is intentionally left blank

HIGHWAYS ADVISORY COMMITTEE

Tuesday 2nd July 2019

Subject Heading:

SCH549 362-366 Dagnam Park
Drive & 2 North Hill Drive
– request to formally advertise a
'residents permit parking area (PPA)'

CMT Lead:

Councillor Osman Dervish

Report Author and contact details:

Gareth Nunn
Gareth.nunn@havering.gov.uk
01708 433139
Engineering Technician

Policy context:

LIP

Financial Summary:

The estimated cost of implementation
is £0.001m and will be met by the
2019/20 Capital Budget A3001

**The subject matter of this report deals with the following Council
Objectives**

Communities making Havering	[x]
Places making Havering	[x]
Opportunities making Havering	[x]
Connections making Havering	[x]

SUMMARY

Gooshays Ward:

This report is requesting permission from the Highways Advisory Committee (HAC) to formally advertise the introduction of a Residents Permit Parking Area (PPA) in the access road fronting Nos. 362-366 Dagnam Park Drive & 2 North Hill Drive, to resolve long term non-residential parking issues.

RECOMMENDATIONS

- 1) That the Highways Advisory Committee having considered this report and the representations recommends to the Cabinet Member for Environment in consultation with the Leader of the Council that:
 - (a) the proposals to introduce a new Residents Permit Parking Area (operational Monday to Saturday 8am – 6:30pm inclusive) in the access road leading to 362 – 366 Dagnam Park Drive and 2 North Hill Drive as shown on the plan in appendix E proceed to formal consultation;
 - (b) that permit eligibility to the new controlled parking zone be restricted to residents of nos. 362, 324 and 366 Dagnam Park Drive and no 2 North Hill Drive;
 - (c) if at the close of consultation no objections are received to the proposals at 1(a) and 1(b) above, the scheme proceeds to full implementation.
- 2) The estimated cost of implementation is £0.001m and will be met by the 2019/20 Capital Budget A3001

REPORT DETAIL

1.0 Background

- 1.1 Following reports of parking issues from Ward Councillors, In December 2018 a questionnaire was sent to the resident's of Nos 362-366 Dagnam Park Drive and No 2 North Hill Drive ("the Residents") inviting comments on parking issues in the area. All 4 properties responded confirming that they perceived there to be a 'parking problem' which required resolution through the implementation of restrictions.
- 1.2 In April 2019 the Residents were informally consulted on proposals to introduce a new 'Residents Permit Parking Area' ("PPA") and invited to comment on proposed days and times of operation. 3 respondents favoured the introduction a PPA in the access road leading to 362 – 366 Dagnam Park Drive and 2 North Hill Drive. 1 respondent favoured operational days of Monday to Friday while 2 respondents favoured operational days of Monday to Saturday. 1 resident favoured an operational time of 8am to 9:30am and 2:30pm to 4pm while 2 respondents favoured an operational time of 8am to 8pm.

2.0 Staff Comments

- 2.1 The vehicular access road to Nos 362 to 366 Dagnam Park Drive and No 2 Northhill Drive is an unrestricted road within very close proximity to Brookside primary school and MyPlace youth and community centre. It is understood that users of these facilities are the main causes of the 'parking problems'. There are also reports of commuter parking as the road is accessible for the transport links to Harold Wood train station. Dropped kerbs and general access are often obstructed by non-residential parking. It is believed that these issues can be relieved through an introduction of a Residents Permit Parking area.
- 2.2 Officers favour the introduction of a Permit Parking Area (PPA) to maximise parking provisions for the Residents, this will enable them to park on the access road should they wish to. The Residents preference on times and days of operation differs and therefore a middle ground of Monday to Saturday 8am – 6:30pm was proposed and agreed with Ward Councillors.. The times of operation will protect the road during school drop off/ collection times, commuter parking and the majority of Myplace opening times. The effect of the scheme will be monitored and an extension to the hours of operation can be considered if it is deemed necessary.

IMPLICATIONS AND RISKS

Financial implications and risks:

This report is asking HAC to recommend to the Cabinet Member the implementation of the above scheme.

The estimated cost of implementation is £0.001m a small proportion of which relates to advertising will be met by the 2019/20 Capital Budget A3001, subject to Audit opinion.

The costs shown are an estimate of the full costs of the scheme, should it be implemented. A final decision would be made by the Lead Member – as regards to actual implementation and scheme detail. Therefore, final costs are subject to change.

This is a standard project for Environment and there is no expectation that the works cannot be contained within the cost estimate. There is an element of contingency built into the financial estimate. In the unlikely event of an

overspend, the balance would need to be contained within the overall Environment budget

Related costs to the Permit Parking areas:

All permit prices can be found on the Council's website here;

https://www.havering.gov.uk/info/20005/parking_permits

Legal Implications and risks:

The Council's power to make an order creating a controlled parking zone is set out in Part IV of the Road Traffic Regulation Act 1984 ("RTRA 1984"). Before an Order is made, the Council should ensure that the statutory procedures set out in the Local Authorities Traffic Orders (Procedure)(England & Wales) Regulations 1996 (SI 1996/2489) are complied with. The Traffic Signs Regulations and General Directions 2002 govern road traffic signs and road markings.

Section 122 RTRA 1984 imposes a general duty on local authorities when exercising functions under the RTRA. It provides, insofar as is material, to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off the highway. This statutory duty must be balanced with any concerns received over the implementation of the proposals.

In considering any responses received during consultation, the Council must ensure that full consideration of all representations is given including those which do not accord with the officers' recommendation. The Council must be satisfied that any objections to the proposals were taken into account.

In considering any consultation responses, the Council must balance the concerns of any objectors with the statutory duty under section 122 RTRA 1984.

Human Resources implications and risks:

The proposal can be delivered within the standard resourcing within Street Management, and has no specific impact on staffing/HR issues.

Equalities implications and risks:

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the Council, when exercising its functions, to have due regard to:

- (i) the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
- (ii) the need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;
- (iii) foster good relations between those who have protected characteristics and those who do not.

Note: 'Protected characteristics' are: age, sex, race, disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment.

The Council is committed to all of the above in the provision, procurement and commissioning of its services, and the employment of its workforce. In addition, the Council is also committed to improving the quality of life and wellbeing for all Havering residents in respect of socio-economics and health determinants.

The proposals provide measures to improve safety and accessibility for all road users.

The proposals included in the report have been informally consulted on and all residents who were perceived to be affected by the review were sent letters and questionnaires.

There will be some physical and visual impact from the required signing and lining works. Where infrastructure is provided or substantially upgraded, reasonable adjustments should be made to improve access for disabled, which will assist the Council in meeting its duties under the Equality Act 2010.

BACKGROUND PAPERS

Appendix A – Letter and Questionnaire sent to residents in December 2018



Havering
LONDON BOROUGH

**IMPORTANT PARKING INFORMATION
ENCLOSED**

The Resident/Occupier

**Street Management
Schemes**

London Borough of Havering
Town Hall,
Main Road
Romford RM1 3BB

Phone: 01708 431056 or 433464

Email: schemes@havering.gov.uk

Date: 30th November 2018

Dear Sir/ Madam

Parking Feedback - Vehicular Access to 322-326 Dagnam Park Drive & 2 North Hill Drive

Following parking concerns via your Ward Councillors, Havering Council would welcome your opinion on the current parking and traffic situation on the vehicular access to 322-326 Dagnam Park Drive & 2 North Hill Drive by completing the enclosed questionnaire.

Whilst there are currently no proposals for this location, the information received will help us determine whether any course of action is required.

Yours faithfully

**Gareth Nunn
Engineering Technician
Schemes**



Havering
LONDON BOROUGH

Vehicular Access to 322-326 Dagnam Park Drive & 2 North Hill Drive

**Street Management
Schemes
London Borough of Havering
Town Hall
Main Road
Romford
RM1 3BB**

Schemes

Town Hall

Main Road

Romford

RM1 3BB

Email: schemes@haverling.gov.uk

Email: schemes@haverling.gov.uk

Address:

Please take the time to complete and return this questionnaire as all responses received will provide the council with the appropriate information to determine whether to take any further course of action.

Do you believe there is currently a parking or traffic problem in the vehicular access road fronting 322-326 Dagnam Park Drive & 2 North Hill Drive.	Yes	No
--	-----	----

If your answer is YES please proceed to the questions below:

What do you believe to be the cause of these issues?
--

Do you believe waiting restrictions (yellow line/s) would resolve these issues?	Yes	No
---	-----	----

If yes, please tell us what hours of operation you believe would be most effective:

Please turn over

Appendix B – Table of responses for questionnaire sent to residents in December 2018

362 - 366 Dagnam Park Drive							
Road Name	Address	% Returns	Returns	Problem		In Favour of Restrictions	
				Yes	No	Yes	No
Dagnam Park Drive	4	100%	4	4	0	4	0

Appendix C – Informal consultation letter and questionnaire sent to residents in April 2019



IMPORTANT PARKING CONSULTATION
The Resident/Occupier

**Street Management
Schemes**
London Borough of Havering
Town Hall,
Main Road
Romford RM1 3BB

Please call: Schemes
Telephone: 01708 433464 or 432373
Email: schemes@haverling.gov.uk
Date: 10th April 2019

Dear Sir/ Madam

362 – 366 Dagnam Park Drive & 2 North Hill Drive parking review -

I am writing to advise you that after the recent comments received by residents from the above properties in response to a recently sent questionnaire; the Council is proposing to introduce a 'Residents Permit Parking Area' in the access road serving 362 – 366 Dagnam Park Drive & 2 North Hill Drive.

This proposal would allow only residents and visitors to park in the access road, with a valid permit for the area.

Current permit prices can be viewed on the Havering website, please note the permit prices may be subject to change:

https://www.haverling.gov.uk/info/20005/parking_permits/5/apply_for_a_resident_permit

I have attached a questionnaire that you are requested to complete and return to us by **Wednesday 24th April 2019**. In all cases, please limit any comments you wish to make to 100 words.

Yours faithfully,

Gareth Nunn
Engineering Technician
Street Management



Havering
LONDON BOROUGH

PARKING REVIEW QUESTIONNAIRE

362 – 366 Dagnam Park Drive & 2 North Hill Drive

Name:

Address:

Street Management Schemes

Town Hall
Main Road
Romford
RM1 3BB

Please call: Traffic & Parking Control

Telephone: 01708 432373 or 433464

Email: schemes@havering.gov.uk

All responses received to the questionnaire will provide the Council with the appropriate information to determine whether we will take a parking scheme forward to the design and a formal consultation stage.

Only one questionnaire per address is to be returned signed and dated by **Wednesday 24th April 2019**.

1. Are you in favour of your road having 'resident permit parking only' placed upon it, to limit long term non-residential parking? ☐ Yes
☐ No

If your answer is YES to the question above, please proceed to the questions below:

2. Over what days of the week would you like any restrictions to operate? ☐ Mon- Fri
☐ Mon - Sat
3. Over what hours of the day would you like any restrictions to operate? ☐ 8am to 6.30pm
☐ 8am to 9:30am & 2:30pm to 4pm
☐ 8am to 8pm
-

Comments Section (limit to 100 words)

DECLARATION

Should the Council on making inquiries reasonably consider that a response has been fabricated the questionnaire will be disregarded and the Council reserves the right to pursue appropriate legal action. We therefore request upon receipt of this questionnaire by post that you sign this declaration and complete your full name and address and return it to the postal or email address found at the top of this questionnaire.

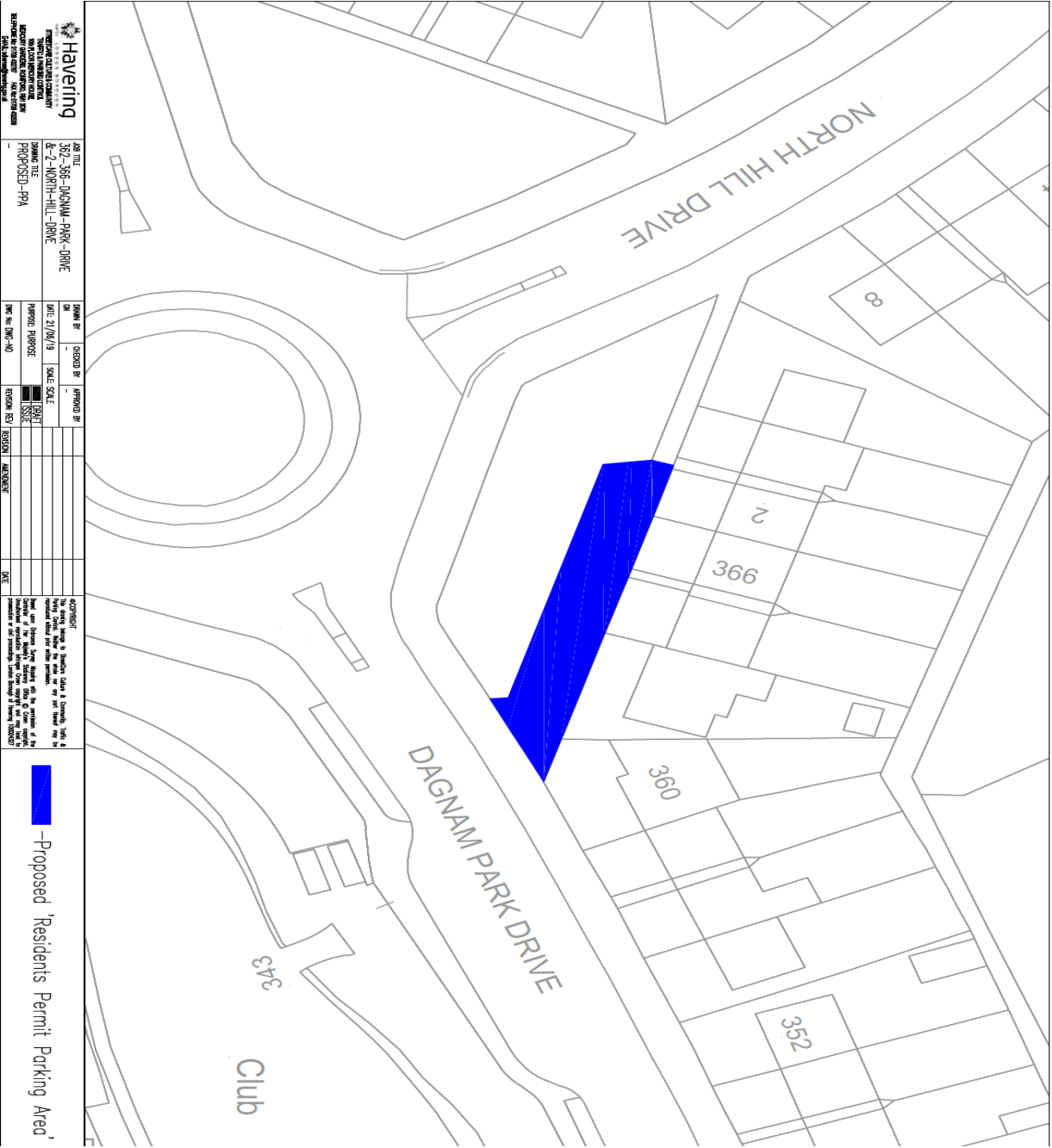
Signature:..... Date:.....

Appendix D – Table of responses for questionnaire sent to residents in April 2019

362 - 366 Dagnam Park Drive							
Road Name	Address	% Returns	Returns	In Favour		In Favour of Residents Permit Parking	
				Yes	No	Yes	No
Dagnam Park Drive	4	75%	3	3	0	3	0

Days of Operation		Hours of Operation		
Mon - Fri	Mon - Sat	8am to 6.30pm	8am to 9:30am & 2:30pm to 4pm	8am to 8pm
1	2	0	1	2

Appendix E – Map highlighting location of proposed PPA



This page is intentionally left blank